



FY2006 (7/1/05 – 6/30/06) Annual Work Plan **Wahkiakum Conservation District**

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Mission of the Wahkiakum Conservation District

The mission of the Wahkiakum County Conservation District is to protect and improve the natural resources of the District and to guide resource development and use to provide the highest quality of life for present and future citizens

Natural Resource Priorities and Goals:

- To coordinate the delivery of, and maintain the Districts capacity to provide technical assistance to landowners within the district promoting sound resource management.
On an annual basis, provide technical assistance to walk-in and call-in customers, provide at least 30 site visits and prepare a minimum of 5 conservation plans that make efficient and effective use of the landowners' resources, current financial assistance programs, and technical assistance from our conservation partners.

- Continue to develop and secure funding to assist watershed communities with planning and implementation on a watershed level.
By December 2006, provide a quality data set in which to assist Department of Ecology with development of Total Maximum Daily Loads (TMDL's) addressing stream temperature in our major watersheds.
By December 2006, host watershed forums within major watersheds to assess local need and interest in watershed management opportunities.
Continue to provide support to Wahkiakum County, the Lower Columbia Fish Recovery Board, and the Army Corps of Engineers in efforts to complete their assessment of the Grays River Watershed and generate restoration projects to resolve fish and flooding issues.

Information – Education Priorities and Goals:

- Continue providing community service activities and promote an understanding of land use through sponsorship of forums, meetings, training sessions, participation in local natural resources oriented events, and use of local media.

By June 2006, the District will have successfully partnered to conduct annual education/outreach activities including regional Envirothon, county fair, and our annual dinner meeting/banquet.

District Operations Priorities, Goals & Funding Sources:

- By June 2006, the district will have completed effective and efficient operations including accounting, grant vouchering, personnel management, Supervisor elections & appointments, training & development, and annual planning and reporting.

- Wahkiakum Conservation District will have successfully managed public money from the following sources:

Washington State Conservation Commission: Conservation Reserve Enhancement Program, Dairy Management, Basic Funding, and Implementation funds

Department of Ecology: EPA 319 funds and CCWF (partnership with Cowitz CD)

Program Area:

District Operations

Goal(s):

To maintain effective and efficient operation including accounting, grant administration, personnel management, and implementation of district policies

Funding Source(s):

The principal funding sources for this program include WSCC implementation, WSCC CREP, WSCC DW, WSCC Basic Funding, and DOE-EPA 319 grant funds.

Activities for FY2006	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
District Operations				
Submit grant vouchers and misc. grant paperwork as required.	Monthly	BK/Mgr	36/6	
Prepare business information for Board meetings / Board Meeting	Monthly	BK/Mgr/RT	36/6/6	
Mid Month AP/AR	9/1/05	BK/Mgr	18/2	
Annual Plan of Accomplishments		Mgr/BK	2/1	
Submit reports as required (quarterly and semi annual reports)		Mgr/BK	6/6	
3 rd Quarter	7/15/05			
4 th Quarter	10/15/05			
1 st Quarter	1/15/06			
2 nd Quarter	3/15/06			
Prepare for Southwest Association Meeting	October 2005	Mgr/BK	0.5/1	
Prepare for and conduct annual election	10/05 - 4/06	Mgr/BK	0.5/5	
Arrangements to participate in WACD Annual Meeting	10/05-11/06	Mgr/BK	0.5/5	
Continue to prepare and submit grant applications as needed	1/06-5/06	Mgr/BK	10/10	
Prepare annual plan of work / review LRP	5/1/06	Mgr/BK	1/4	
Complete and submit annual financial report		Mgr/BK	3/10	
Complete internal audit	5/1/06	BK	5	
Apply for Basic Funding	5/1/06	Mgr/BK	1/5	

Program Area:

Watershed Management

Goals:

Continue to develop and secure funding to maintain the District's capacity to assist watershed communities with planning and implementation on a watershed level.

Funding Source(s):

The principal funding sources for this program includes WSCC implementation, DOE CCWF, and EPA 319 grant funds.

Activities for FY2006	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Watershed Management Planning and Implementation				
<u>WQ Monitoring (DOE CCWF)</u>				
Collect thermographs, download data, assess data, and transfer results to Department of Ecology data management system	9/05-10/05	Mgr/RT	4/13	
Install thermographs at monitoring sites	7/05	Mgr/RT	1/5	
Conduct mid summer checks of thermograph sites to ensure acceptable operation and to collect additional WQ data	9/05	RT	5	
<u>Watershed Forums (DOE CCWF)</u>				
Host a watershed forum in 6 priority watersheds. Continue to build on prior watershed contacts.	10/05-6/06	Mgr/RT/BK	10/8/8	
Identify watershed communities interested in working cooperatively to address watershed issues and initiate coordinated resource management planning process	10/05 – 6/06	Mgr	2	
Continue to provide support to watershed community groups that have initiated watershed planning efforts as needed. Nelson Creek	10/05 – 6/06	Mgr/RT	3/2	

Coordinate with Lower Columbia Fish Recovery Board to conduct components of watershed assessments as necessary (example: assess data to establish fish passage priorities). Continue to provide assistance to LCFRB, Wahkiakum County and the ACCOE to complete inventories of the Grays River Watershed and to implement restoration practices.

As requested

Mgr/RT

3/2

Program Area:

Technical Assistance

Goals:

To coordinate the delivery of and maintain the District's capacity to provide technical assistance to landowners within the district promoting sound resource management.

Funding Source(s):

The principal funding sources for this program includes WSCC implementation, DOE CCWF, and EPA 319 grant funds.

Activities for FY2006	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Technical Assistance				
<u>Conservation Reserve Programs</u>				
Provide continued technical assistance to existing CREP and CRP contracts (4 sites)	Ongoing	Mgr/RT/BK	27/12	
Provide assistance to landowners interested in the program by assisting with getting them enrolled in the program, conducting site inventory, preparing management plans, and implementing plans (2 additional anticipated)	6/06	Mgr/RT/BK	3/16/5	
<u>Dairy/Livestock management assistance</u>				
Assist landowners to collect and submit soil samples for nutrient analysis. Assist with interpretation of results and recommendations for soil amendments. (8 landowners target)	Ongoing	Mgr/RT	1/5	
Provide assistance to livestock operations as needed (5 operator anticipated)	6/06	Mgr/RT/BK	2/5/5	

Fish Passage Projects

Serve as project sponsor for one landowner receiving funding through the family forest fish passage project to replace culverts. Assistance includes administering grant funds and providing design assistance.

9/05

Mgr/Eng/RT

Provide assistance to landowners and agencies to support applications for family forest fish passage project. Activities include conducting barrier assessments and generate project cost estimates.

6/06

Mgr/RT/BK

3/8/5

Standard technical assistance

Assist walk-in/call-in customers with technical assistance needs. Typically over 50 per year.

6/06

Mgr/RT/BK

9/10/20

Assist a minimum of five landowners with the development of conservation plans

6/06

Mgr/RT/BK

10/10/5

Activities for FY2006		Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Education/Outreach					
<u>Wahkiakum High School</u>		6/06	Mgr/RT	1/1	
Continue to provide assistance to Wahkiakum High School with technical assistance to conduct field assessments, implement best management practices, and secure project funds for the Nelson Creek Watershed Restoration Project.					
<u>Coached Planning Workshops</u>					
Partner with Department of Natural Resources and Cooperative Extension to host local workshops		6/06	Mgr	1	
<u>Envirothon</u>					
Host the regional Envirothon		5/06	Mgr/RT/BK	0.5/1/2	
<u>Wahkiakum County Fair</u>					
Participate in the county fair by developing and displaying an exhibit in the natural resources building. Cooperate with building exhibitors to foster a cooperative effort to manage the building and draw in fair-goers.		8/05	Mgr/RT/BK	0.5/1/5	
<u>Miscellaneous Activities</u>					
Continue to participate when possible in local activities oriented around natural resources (e.g. earth day celebrations, classroom partnerships, and assistance to student groups for tree planting days, and annual tree sale)		6/06	RT/BK	2/3	

Washington Conservation Districts assisting land managers with their conservation choices

FY2006 Annual Budget **Wahkiakum Conservation District**

Salaries and Benefits			
	District Operation		\$35222.00
	Watershed / Technical		\$45061.00
	Education/Outreach		\$4200.00
Facilities			\$16000.00
Vehicle			\$6800.00
Equipment			\$2500.00
Travel			\$3000.00
Misc. Goods/Services			\$13,000.00
Estimated Operating Budget			\$125783.00